

12/16/25

**Board of Trustees
5:30 PM Community House**

Regular Meeting

Present: Village Clerk Derinda Greif, Trustees: Gary Warn, Melissa Battisti, Steve Elwood, Dominic Cuomo and Mayor Dawn White.

Attorney Norman Mastromoro, Chief Manley, Frank Erno, Cliff Dorrough

Public: Dennis Clark, Nino Polidori, Michael O'Dockerty, Alexandria O'Dockerty, Mathew Shawl, Brenda Phillips, Kaylin Rackmyre, Franny Hulbert-Shaut,

Meeting was called to order at 5:30 PM by Mayor White, the pledge was said.

Correspondence: None

Public Comment:

Nino Polidori stated that the Canal Trail Workshop recommends that a drinking fountain be installed at the marina bathrooms.

Dennis Clark inquired about village minutes, the bond anticipation note, the Land Banks payment, and the Community House roof bid. He also asked if the project financing agreement dated October 16, 2025 has gone into effect.

Mathew Shawl mentioned the need for snow removal at the bus stop on Lion Ave.

Brenda Phillips and Kaylin Rackmyre inquired about what the process is to hold a 5K on the marina tow path for a charity event.

DEPARTMENT HEADS:

Fire Department: Report submitted.

DPW: Report submitted.

WWTP: Report submitted. New employee hired.

Police: Report submitted.

Dog Control: No report.

Codes: Report submitted.

Treasurer: Report submitted. As we are on an austerity budget, we are limiting spending.

Legal: Nothing pending.

Old Business:

-A motion was made by Trustee Elwood and seconded by Trustee Battisti to adjust the water/sewer bill of account #510000013-1 to the minimum payment amount of \$300.00. All ayes, motion passed.

Consent Agenda: A motion to **create a consent agenda** consisting of the 11/18 Regular Meeting minutes was made by Trustee Elwood and seconded by Trustee Cuomo. All ayes, motion carried.

A motion to **adopt** said **Agenda** was made by Trustee Elwood and seconded by Trustee Warn. All ayes, motion carried.

Audit of Claims: A motion to **accept** the claims as presented to the Board as approved to the Board by the Clerk, in the amount of **\$234,311.21** was made by Trustee Elwood and seconded by Trustee Warn. All ayes, motion carried. The claims are broken down as follows:

a. General Fund	\$ 136,494.54
b. Cemetery Fund	\$ 0.00
c. Marina Fund	\$ 9,200.05
d. Water Fund	\$ 4,026.40
e. Sewer Fund	\$ 84,590.22

New Business:

\$3458.00 was donated by the Horn foundation for village signs.
The EFC sent payment for phase one of the influx study.

Codes Enforcement changes:

1. Need to make a new local law and adopt the new 2025 Uniform Fire and Building Codes.
 2. Need to update permit renewal policy.
 3. Need to make a new local law requiring inspections by codes officer before new tenants move in to a residence.
 4. Need to amend our junk and junkyard law.
- A Special Meeting will be held to adopt the new local law and new codes for presentation at the January 20th Regular Meeting.

Stewart's applied for a demo permit in order to build a new store and change their parking.

Community House Porch Grant to be applied for, the \$3,500.00 cost of the architect plans to be paid through fundraising by the Friends of St Johnsville. If the \$100,000.00 grant is received, the village will have to plan on \$25,000.00 towards the porch project in next year's budget.

The village office needs to increase their hours.

-A motion was made by Trustee Elwood and seconded by Trustee Warn to table increasing the Deputy Clerk hours to full time until it can be seen conclusively that there is money in the budget to do so. All ayes, motion tabled.

Public Comment:

Franny Hulbert-Shaut inquired about the new grievance form and made expression about her grievances. The village attorney recommended that the public forum was not for airing a grievance and suggested filling out the form.

6:10 PM: A motion to go into Executive Session was made by Trustee Elwood to discuss a DPW liability issue, seconded by Trustee Cuomo. All ayes, motion passed.

6:37 PM: A motion to come out of Executive Session was made by Trustee Elwood, seconded by Trustee Cuomo. All ayes, motion passed.

Other:

No action was taken in executive session.

Franny Hulbert-Shaut speaks about the issues she dealt with at the marina and her desire to make things better for the community by means of applying for grants and different programs with outside agencies for revitalizing the marina.

6:51 PM: A motion to adjourn was made by Trustee Elwood and seconded by Trustee Battisti.
Meeting adjourned.

Next meeting-January 20th at 5:30 PM