

Board of Trustees
Organizational Meeting
4/07/25 4:30 PM

Present , Trustees: Melissa Baker, Julie /Eisele, Steve Elwood, Gary Warn and Mayor Dawn White.

The meeting was called to order by the Village Mayor at 4:30 PM and the salute to the flag was given.

The attached list of **appointments** was made all for a one (1) year term:

Budget Officer – John Lull

Deputy Clerk- Marissa Nellis- is carried over for a 1 year term, until a Clerk is appointed

Deputy Registrar of Vital Statistics- Marissa Nellis is carried over

Treasurer – Jayna Cool- is carried over until a Treasurer is appointed- currently on leave

Deputy Treasurer – Mary Rackmyer

Historian- Mathew Rapaz

Codes/ Zoning- Clifton Dorrough

Fair Housing Officer- Clifton Dorrough

Fire Chief- Chris Weaver

1st Assistant Fire Chief- Fred Doxtader

2nd Assistant Fire Chief- Steve Backus

Deputy Mayor- Steve Elwood

Village Attorney- Norman Mastromoro- is carried over

Superintendent of Public Works- Billy Vicciarelli

Director of Emergency Preparedness- Chris Weaver

Planning Committee – D.Springer

J. Eisele

N. Cuomo

C. Ursi

J. Elwood

S. Close

J. Polidori

Library Board- Rebecca Sokol (waiting on Library confirmation)

Selections other than appointments were as follows:

***Grievance Board #1**-DPW, Water and WWTP (2 Trustees & Village Clerk)

Trustees Baker, Warn and Marissa Nellis (1 Year Terms)

***Grievance Board #2**-All depts. not covered under Board #1 (2 Trustees & Village Clerk)

Trustees Elwood and Eisele and Marissa Nellis (1 Year Terms)

***Harassment Committee**-Trustee Eisele and Baker (1 Year Term)

***Official Newspaper**- The Recorder – (Tabled until board meeting)

***Official Bank**-NBT St. Johnsville

***Time/Place for regular meetings-**3rd Tuesday of month/5:30 pm at Community House

***Selection of New Village Rules-** Board adopted new rules

***Approve Bonding-** Approved

***Procurement Policy-** Approved but need clarification on "best value" and amounts

***Meeting Procedure Policy-** Open Meeting law to be reviewed

Resolutions passed are as follows:

***Mileage Allowance-**\$.70 per mile

***Designation of Depositories-**NBT Bank, St. Johnsville, and Community Bank,
Canajoharie

***Advance Approval of Claims-** Approved

***Next Organizational Meeting-**TBD

***Motions**

A motion to approve all appointments was made by Trustee Warn and seconded by Trustee Eisele. All ayes, motion carried.

A motion was made by Trustee Eisele and seconded by Trustee Baker to carry over the Recorder as the official newspaper for the Village. Trustee Eisele would like to research other options.

A motion was made by Trustee Elwood and seconded by Trustee Eisele to select NBT in St. Johnsville as the Village official bank. All ayes, motion carried.

A motion was made by Trustees Eisele, and seconded by Trustee Warn to have the board meetings held at 5:30 PM on the third Tuesday of each month. All Ayes, motion carried.

A motion was made by Trustee Eisele and seconded by Trustee Elwood to accept the resolution pertaining to mileage allowance of \$0.70. All ayes motion carried.

A motion was made by Trustee Elwood and seconded by Trustee Warn to create new Village rules to replace Robert's Rules. All ayes, motion carried.

A motion was made by Trustee Eisele and seconded by Trustee Baker to accept the resolution pertaining to approval of claims. All ayes, motion carried.

A motion was made by Trustee Eisele and seconded by Trustee Baker to accept the resolution pertaining to designation of depositories. All ayes, motion carried.

A motion was made by Trustee Elwood and seconded by Trustee Warn to approve bonding for the Village Clerk-Treasurer and Deputy Clerk for 1 million dollars. All ayes, motion carried.

A motion was made by Trustee Warn and seconded by Trustee Eisele to table the Board of Trustees Meeting Procedure Policy and Public Participation Policy, and Procurement Policy for further review. All ayes, motion carried.

A motion to approve the 13 paid holidays was made by Trustee Warn and seconded by Trustee Eisele. All ayes, motion carried.

Motion was made to approve the minutes of meetings from 3/11/25, 3/27/25 and 4/3/25 by Trustee Eisele and seconded by Trustee Elwood, 4 ayes, 1 abstain.

A Resolution was presented by Mayor White to change Local Law #2 of 2017 as involves returning the office staffing make-up to a separate clerk, and separate Treasurer. Trustee Elwood and Trustee Baker ask to have this vote tabled until our next board meeting. 4 Ayes, 1 abstain. Will be tabled until next Board meeting.

Motion to adjourn was made by Trustee Elwood and seconded by Trustee Warn at 5:26 PM. All ayes, motion carried.